

## MARYWOOD UNIVERSITY CRIMINAL JUSTICE INTERNSHIPS

The internship is an integral part of the undergraduate and graduate programs. It provides students with an opportunity to experience the world of work as a criminal justice professional, to form relationships with individuals in the field who can later serve as references, and to apply the knowledge they have been gaining in the classroom to real-world experiences. Undergraduates must complete at least seven courses in Criminal Justice before enrolling for the internship. Graduates must have the approval of their advisor.

Students are encouraged to secure an internship in a criminal justice area where they hope to work after completing their degree. Undergraduates are encouraged to select a site, which extends the work they are or will be doing in their Senior Thesis, but this is not required.

To enroll in CJ 460 or CJ 597, the student must select a faculty supervisor, a site and a site supervisor. Site supervisors must have held a bachelors degree from a four-year college or university. Before beginning the internship, the student should establish their learning objectives in consultation with their faculty and site supervisors. These objectives should grow out of course work in the major.

Undergraduates must complete at least 120 hours at their internship site; graduate students 240. During the internship, students must keep a field diary or log which records the date and hours at the site and includes observations and comments upon the experiences on that date. **Internship hours must be completed within the semester for which you are receiving course credit.**

After completing the internship, the student must complete a paper integrating course work with their internship experience. The paper should be a critical application of academic material to the internship experience. It must contain a title page and references, and employ a standard citation format (e.g., APA). Undergraduate papers should be seven to ten pages in length and graduate papers should be 10 to 20 pages in length excluding a title page and references.